



Pacific Studio currently has an opportunity for a **Shop Assistant** to join our Facilities Support team. This is a full-time position and is eligible for benefits. This position is based in our Ballard shop, but may require out-of-state travel.

Essential Duties and Responsibilities:

- General power tool maintenance
- Basic carpentry skills
- Receiving and material handling
- Shipping – wrapping museum quality finished goods for transport
- Driving company vehicles for local deliveries and pick-up
- Daily facility cleaning

Minimum Candidate requirements:

- Available to work Monday through Friday, 6:30am – 3:00pm
- Familiarity with a wide variety of hand and power tools
- Valid Washington State Driver's License
- Clean driving record
- Ability to travel out of town and state as needed
- Ability to work nights, weekends, and holidays as needed
- Ability to lift up to 60 lbs. frequently
- Well organized with excellent problem solving and communication skills
- Must maintain a professional appearance
- Must be able to communicate easily and clearly in English, both written and spoken
- Must be able to legally work for any employer in the United States of America

Desired Skills and Certifications:

- Forklift certified
- CPR & first aid certified
- Familiar with Microsoft Office Suite

Pacific Studio is a nationally-recognized Museum Exhibit Design and Fabrication Company, dedicated to producing unforgettable experiences. Pacific Studio provides a competitive benefits package and a culture that promotes employee performance and success. Benefits include generous medical, dental and retirement options, two weeks of leave per year, with 7 paid holidays.

How to apply:

If interested in this position, please e-mail your resume to careers@pacificstudio.com.

NO PHONE CALLS PLEASE.

Pacific Studio is an equal opportunity employer and we will not discriminate against any individual, employee, or application for employment on the basis of race, color, marital status, religion, age, sex, sexual orientation, national origin, handicap, or any other legally protected status recognized by federal, state or local law.